

EAST LONDON WASTE AUTHORITY

19 JUNE 2006

OFFICE MANAGER'S REPORT

DIARY OF EVENTS - 2006/2007	FOR INFORMATION
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1. Purpose

- 1.1. To advise all Members of the programme of meetings agreed at the Authority's meeting held on 17 October 2005.

2 Background

- 2.1 This programme was, principally, based around specific dates by which ELWA is either legally or contractually required to approve key matters as referred to below.

Date	Key Topics	Location & Time
Monday 19 June 2006	(Annual General Meeting) approval of draft Statement of Accounts and Best Value Performance Plan required by 30.06.06	Shanks East London, Creek Way, Frog Island, Rainham, RM13 8EN at 1.pm. See note 2.2. below
Monday 16 October 2006		Civic Centre, Dagenham at 1.00 pm
Monday 27 November 2006	Approval of IWMS Contract Annual Budget & Service Delivery Plan required by 30.11.06	Civic Centre, Dagenham at 1.00 pm
Monday 05 February 2007	Approval of annual Levy required by 15.02.07	Civic Centre, Dagenham at 1.00 pm
Monday 02 April 2007		Civic Centre, Dagenham at 1.00 pm

- 2.2 The meeting on 19th June will be preceded by an informal meeting, starting at 11.00 am, to assist with the induction of new members. A separate Agenda for the informal meeting will be circulated in due course.

3. Recommendation

- 3.1 Members are asked to note the above programme of meetings together with locations at which they are to be held.

Shirley-Ann Gray
OFFICE MANAGER

Background Papers

East London Waste Authority's Programme of Meetings Report dated 17th June 2005
Minutes of the meeting held on Monday 17th June 2005